

The Director of Central Intelligence

Washington, D.C. 20505

Intelligence Community Staff

NFIC/NFIB-8.2/10
13 July 1982

MEMORANDUM FOR: National Foreign Intelligence Council

FROM:

Director, Office of Community Coordination

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SUBJECT: Delivery of Classified Material to
Senate Appropriations Committee

1. As the attached letter from Senator Stevens to the DCI indicates, there have been recent lapses in security procedures related to the distribution of classified material to the Senate Appropriations Committee. Addressees are reminded that it is their responsibility to be sure that the recipient of classified information has the proper clearances and is authorized by the Committee to accept such material. Please advise your staffs, including registry and courier personnel, of the direction by Senator Stevens that all intelligence and intelligence-related material be addressed to him and left only with one of the five authorized staff members.

2. The Subcommittee is planning to modify a room in their Dirksen Building offices so that Sensitive Compartmented Information (SCI) can be stored there. Until that action is complete, SCI must be hand-delivered to one of the five authorized SAC recipients. It should not be sent to, nor left with, the Senate Select Committee on Intelligence in G308 Dirksen, as has been the practice in the past. SAC staff will be responsible for securely storing the material, and they want to receipt for it personally.

3. Both the Senate Select Committee on Intelligence (SSCI) and the House Permanent Select Committee on Intelligence (HPSCI) have approved registries and SCI storage facilities. Material for these Committees should continue to be delivered to their respective registries for further internal distribution to members or staff. House Appropriations Defense Subcommittee (HAC) has an approved SCI facility in room H-401, the Capitol, and only Messrs. Van Wagenen, Murphy, and Plashal are authorized to sign for SCI and other intelligence material. If none of these gentlemen are available, SCI material may be given to Sandra Gilbert in H-144, but only if she confirms that she can arrange for secure storage.

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4. If there is any question as to whether a Hill staffer is authorized to accept classified material, please check with either [redacted] of my staff [redacted] of CIA's Office of External Affairs

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Attachment:
As Stated